

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**WORK SESSION**  
**March 15, 2007**

The State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at the Homewood Suites in Jackson, Mississippi, on March 15, 2007.

**The following members were present:** Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Dr. Dorothy Nelson, Mr. Ed Perry, Mr. Henry Thomas, Mr. George Walker and Mrs. Brenda Yonge. The following were absent: *Mr. Chip Crane, Mr. Bruce Martin and Mr. Napoleon Moore.*

**SBCJC staff present:** Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, Mr. Ray Smith, Dr. Jason Pugh and Mrs. Denise Walley.

**Guest present:** Dr. Reggie Sykes – Institutions of Higher Learning (IHL).

Mr. George Walker called the meeting to order at 6:00 p.m.

Dr. Pugh began by explaining the process by which the Workforce Policy and Procedures that are updated annually. The Board will be asked to give initial approval to begin the Administrative Procedures Act process, which gives 30 days for review and public comment. The Policies will be brought before the State Workforce Investment Board (SWIB) in June for their approval. The first page of "Exhibit D" of the March 16, 2007 meeting minutes gives an overview of the proposed plan changes. A recommendation regarding the Career Readiness Certificate, which the Workforce Division is working to implement in Mississippi, is included as part of the policies and procedures.

Mrs. Deborah Gilbert reviewed the Finance agenda items, as follows:

**Education Enhancement Fund Disbursements for March 31, 2007**, from funds 4080 and 4110 in the total amount of \$3,213,260. See "Finance Attachment 1" of the March 16, 2007, meeting minutes.

Mrs. Gilbert reported that the **February Education Enhancement Disbursements** for Fund 4080 and Fund 4110 were approved in the total amount of \$3,213,260; however, the deposit amounted to only \$2,702,069.68 resulting in a difference of \$511,190.32. See "Finance Attachment 2" of the March 16, 2007, meeting minutes.

**Financial Statements for Funds 2291 and Special Funds as of February 28, 2007**, are shown as "Finance Attachments 3a and 3b" of the March 16, 2007, meeting minutes.

A review of the **House and Senate Versions of the Appropriations Bills** (SB 3130 – Administration and SB 3131 – CJC Support) was given and is shown as "Finance Attachments 4a and 4b" of the March 16, 2007, meeting minutes.

**Purchasing of SmartNet Maintenance for Cisco Hardware/Software from Venture Technologies** in the amount of \$27,699. See "Finance Attachment 5" of the March 16, 2007, meeting minutes.

The Executive Director plans to request the following be added to tomorrow's agenda:  
**Acquisition of additional Blackboard products, licensing, hosting, and related**

**services.** The acquisition will be for use of all community and junior colleges through the SBCJC in the amount of \$10,800,354.75 for a 3-year period, contingent on current and future funding and the Executive Director's approval of the contract with Blackboard.

Mrs. Gilbert stated that Mr. Jimmy Jackson, the purchasing agent for the SBCJC, has recently passed a certified buyer/purchasing exam which enables the SBCJC to be set up as a certified purchasing office allowing cooperative purchasing agreement with vendors without going through the bidding process.

Mr. Bubba Hudspeth made a recommendation regarding bumper stickers as a promotional tool to raise awareness and show support for the community and junior colleges. Dr. Stonecypher stated that he would make the suggestion to the Presidents at their next meeting.

Dr. Larry Day reminded the Board that they had approved a new procedure regarding attendance audits of the colleges. In working with the new procedures, the staff realized several items needed clarification and is proposing changes to the policy as shown in "Exhibit E" of the March 16, 2007, meeting minutes. The policy will require the Board's approval; therefore, initial approval of the Board will be requested at the meeting tomorrow to begin the Administrative Procedures Act process.

Dr. Day provided copies of information related to the **Enrollment Verification Summary Report for Fall 2006**, which is shown as "Exhibit I" of the March 16, 2007, meeting minutes. Dr. Day stated that the numbers were preliminary, but should not change substantially.

Mr. Ray Smith gave an update on the upgrades that are currently being made to the SBCJC network, such as migrating away from the Legacy Network that is currently in place. The migration will be in conjunction with the K-12 system, in order to keep costs down. The Technology Division plans to be completely off the Legacy Network and onto the new infrastructure by the end of the calendar year.

Dr. Stonecypher stated that East Mississippi Community College (EMCC) has been given the opportunity to expand its services to West Point, Mississippi. There is a facility available for an off-site permanent location at West Point, which is within the EMCC district; see "Exhibit H" of the March 16, 2007, meeting minutes. The Board is required to approve permanent locations; therefore, permission to add this item to the March 16, 2007, agenda will be requested for the Board's consideration.

Another item that the staff will request permission to add to the agenda relates to the Board appointing a representative to the Mississippi Higher Education Assistance Commission (MHEAC). Dr. Howell Garner is currently serving; however, his term will expire soon. MHEAC has requested that Dr. Garner be reappointed, and Dr. Garner has agreed to serve another term.

The meeting was adjourned at 7:15 p.m.

Recorded by:

Denise Walley